

**Superfund Remedial Branch Chiefs  
Conference Call Agenda  
Tuesday, December 13, 2016 \* 2:00 to 3:30 pm ET  
Call 1 866 299 3188, code 2158143123**

**Roll Call and Announcements – 5 minutes**

**Regional Round Robin – Order 3500.1 Inspector Training – 10-15 minutes**

**Dan Powell, OSTRI**

**Purpose:** Solicit input from Regions about Order 3500.1 Inspector Training and discuss how Regions are interpreting the Order.

**SEMS Change Management Process, Change Control Board and Next Steps – 10-15 minutes**

**Jennifer Sutton, OSTRI**

**Purpose:** Discuss the SEMS change management process, change control board and next steps. The topic is meant to inform and solicit input from the regions.

**Attachments:** The presentation at the DD Meeting (SEMS November 2016) and latest draft of the Change Control Board (comments still being solicited from the Change Management group)

**Next Call – January 10, 2017**